

REVOKED by Patient/Authorized Representative

Signature of Patient/Authorized Rep. _____ Date _____

Rex Hospital, Inc. and Rex Physicians LLC

REQUEST FOR ALTERNATIVE MEANS OR LOCATION OF CONFIDENTIAL COMMUNICATIONS

Patient Name: _____ MR #: _____

Street Address: _____ Date of Birth: ____/____/____

City: _____ State: _____ Zip Code: _____

Telephone: () _____ Last 4 digits SS# (voluntary): _____

I request an alternative means or location of confidential communications regarding my care from Rex Hospital, Inc. or Rex Physicians LLC ("Rex") as detailed below.

I authorize _____ **to release protected health information regarding my care**
(Name of Practice or Service Area)

in the following manner *(initial all you authorize)*:

_____ I would like information left on my home voice mail. **Phone Number:** _____

_____ I would like information left on my cell phone voice mail. **Phone Number:** _____

_____ I would like information left with my spouse. **Name of Spouse:** _____

_____ I would like information left with the following person. **Name:** _____

Relationship: _____

_____ I would like information shared with my Employer regarding FMLA/Disability.

_____ Other: _____

I would like the following information released in the manner detailed above *(initial all you authorize)*:

_____ Lab results

_____ Radiology results

_____ Financial/Billing Information

_____ Disability/FMLA/Medical Insurance

_____ Other: _____

I understand that Rex is not required by law to accept my request, but will make every effort to accommodate reasonable requests for alternative means of communication. If alternative means of billing have been requested, Rex may request information as to how payment will be handled before accommodating the request.

If signing as authorized representative, describe authority to act for patient **and submit documentation** showing such authority: _____

This authorization shall be in effect until such time as an updated form is submitted or this form is revoked by the patient or authorized representative.

Signature of Patient/ Authorized Representative

Date

Witness

Date

**FORM TO BE ROUTED TO PRACTICE/SERVICE AREA MANAGER FOR ACCEPTANCE
REX USE ONLY**

Date request received: _____ Accepted or Denied (circle one)

If denied, state reason for denial: _____

Name and Title of Practice/Service Area Manager: _____